

**MINUTES OF MEETING
FLEMING ISLAND PLANTATION
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Fleming Island Plantation Community Development District was held on Tuesday, November 18, 2014 at 6:00 p.m. at the Fleming Island Plantation Splash Park, 1510 Calming Water Drive, Fleming Island, Florida.

Present and constituting a quorum were:

Mike Cella	Chairman
Eugene Clark	Vice Chairman
Betty Murphy	Assistant Secretary
Rick Nelson	Assistant Secretary
James A. Wiggins	Assistant Secretary

Also present were:

Janice Eggleton Davis	District Manager
Jason Walters	District Attorney (Via Telephone)
Roy van Wyk	District Attorney (Via Telephone)
Margaret Alfano	Parks and Recreation Manager
Russell Bagg	Maintenance Manager
Blake Dougherty	Austin Outdoor
Several Residents	

The following is a summary of the discussions and actions taken at the November 18, 2014 Fleming Island Plantation CDD Board of Supervisors meeting.

FIRST ORDER OF BUSINESS

Roll Call

Mr. Cella called the meeting to order and called the roll.

SECOND ORDER OF BUSINESS

Organizational Matters

A. Oath of Office

Ms. Davis, being a Notary Public of the State of Florida, administered the Oath of Office to Mr. Cella, Mr. Clark and Mr. Wiggins. Copies of the signed oaths are attached hereto and made a part of the public record.

B. Election of Officers, Resolution 2015-1

On MOTION by Ms. Murphy seconded by Mr. Wiggins with all in favor Resolution 2015-1, retaining the current slate of officers, was adopted.
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THIRD ORDER OF BUSINESS

**Approval of the Minutes of the
October 28, 2014 Meeting**

Mr. Cella stated each Board member received a copy of the minutes of the October 28, 2014 meeting. He requested any corrections, additions or deletions.

Changes were made and will be reflected in the amended copy of the minutes.

On MOTION by Ms. Murphy seconded by Mr. Clark with all in favor the minutes of the October 28, 2014 meeting were approved as amended.

FOURTH ORDER OF BUSINESS

Audience Comments

The following was discussed:

- Mr. Tim Fritz asked if there would be discussion regarding the tennis shade structure. Mr. Cella explained there was discussion at the last meeting regarding the shade structure and other suggestions for the tennis courts. The suggestions made by several residents were not commercial grade; therefore they are not adequate for the District. More information was not provided in time for it to be placed on the agenda.
- Mr. Brian Mackey addressed the letter sent by the District regarding the lease agreement. Ms. Davis reviewed the direction of the Board on the remainder of the current term. Mr. Mackey noted that is not included in the current contract. Further discussion ensued and the Mackeys indicated they will not renew the lease agreement and they would like to terminate it on January 15, 2015. It was noted that the request by the Mackeys to terminate the agreement early should be submitted in writing.

FIFTH ORDER OF BUSINESS

Attorney's Report

There being no report, the next item followed.

SIXTH ORDER OF BUSINESS

Engineer's Report

There being no report, the next item followed.

SEVENTH ORDER OF BUSINESS

Staff Reports

A. Maintenance

- **Woodlands and Thornhill Wooden Arbors**

Mr. Bagg reported he will have written proposals at the next meeting for the Board's consideration. Five contractors have visited the site.

- **Spartina Grasses**

Mr. Bagg would like to address the issue of replanting deteriorated Spartina in the spring.

- **Lighting on Village Monument Signs**

There was discussion regarding updating the lighting at the village monument signs with fixtures similar to those at the Southern Links entrance. The Board likes the way the Southern Links entrance looks and would like to use that type of fixture going forward.

Mr. Bagg also distributed two proposals submitted by Mr. Fritz for tennis shade structures. The proposals are from Court Surfaces, Inc. in the amounts of \$7,760 and \$12,170. There was discussion with the consensus being that the Board would like more information to determine whether demand warrants the expense.

Mr. Dougherty provided a brief landscaping update.

B. Recreation

- **Events Update**

Ms. Alfano reported the following:

- Pumpkin Decorating Day was a success.
- A resident, Evan, is starring as Ralphie in the off-Broadway tour of A Christmas Story.
- The Block Party was held on November 15, 2014 and went well with good weather.
- Staff is working on preparations for the Parade of Trees.

- **Village Square Parking Update**

There is no new information to report.

EIGHTH ORDER OF BUSINESS

Manager’s Report

A. Motion Assigning Fund Balance as of September 30, 2014

Ms. Davis reviewed the proposed motion to assign the fund balance for Fiscal Year 2014 for auditing purposes.

On MOTION Mr. Clark seconded by Ms. Murphy with all in favor the fund balance as of September 30, 2014 was assigned as presented.

NINTH ORDER OF BUSINESS

Old Business/New Business

The following was discussed:

- The Board reviewed requests made by the Mackeys.
 - Ms. Davis will provide them with a rental history report on letterhead by the end of the day on Friday, November 21, 2014.

- They requested a reference from the Board in regards to their operations of the Snack Shack. Mr. Walters stated the Board would have to approve the reference letter at a meeting. He thinks references from individuals is more appropriate then from the Board as a whole unit. The Board requested Mr. Walters draft a reference letter based on comments provided by individual Board members for consideration at the next meeting.
- The Mackeys stated they will not renew the lease agreement. They would like to terminate the current agreement with notice and requested that they be able to keep their equipment in the facility until January 15, 2015.

On MOTION by Mr. Clark seconded by Mr. Wiggins with all in favor the Board authorized the Mackeys to continue operating as they have through January 15, 2015, at which time they will vacate the premises.

- Mr. Wiggins distributed a draft proposal for the *Dean Reese, Sr. Award*. The Board liked the concept of the award, but would like more details as to criteria.
- Mr. Cella discussed issues regarding golf carts on the sidewalks. He would like the Board to send a letter to the Sheriff's Department expressing concern over this issue. Mr. Wiggins suggested information be published in the newsletter as well.
- Mr. Nelson asked the status of Coach Toy. He was informed Coach Toy is no longer teaching lessons and has paid what he owes by his records.

TENTH ORDER OF BUSINESS

Supervisors' Requests

The following was discussed:

- Mr. Nelson asked about the terms of the newsletter advertisements. He also discussed Coach Jack's tennis agreement and whether the terms should be revisited.
- Ms. Murphy attended the grand opening of the Cancer Specialists of North Florida and was impressed by the facility, the doctors and their mission. She suggested placing an article about them in the newsletter.
- Mr. Wiggins stated he is honored to have been re-elected on the Board and expressed his commitment to serve the community.

ELEVENTH ORDER OF BUSINESS

Acceptance of October Financials and Approval of Check Register

The Board reviewed the financials.

On MOTION Mr. Clark seconded by Mr. Murphy with all in favor the October financials were accepted and the check register was approved.

TWELFTH ORDER OF BUSINESS


Adjournment

There being no further business,

On MOTION Mr. Clark seconded by Mr. Nelson with all in favor the meeting was adjourned.



Janice Eggleton Davis
Secretary



Mike Cella
Chairman