

**MINUTES OF MEETING
FLEMING ISLAND PLANTATION
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Fleming Island Plantation Community Development District was held on Tuesday, November 27, 2012 at 6:00 p.m. at the Splash Park, 1510 Calming Water Drive, Fleming Island, Florida.

Present and constituting a quorum were:

Mike Cella	Chairman
Eugene Clark	Vice Chairman
James A. Wiggins	Assistant Secretary
Rick Nelson	Assistant Secretary

Also present were:

Janice Eggleton Davis	District Manager
Jason Walters, Esq.	District Attorney (Via Telephone)
Ryan Stilwell, PE	District Engineer
Margaret Alfano	Parks and Recreation Manager
Russell Bagg	Maintenance Manager
Blake Dougherty	Austin Outdoor
Jim Herth	Austin Outdoor
Several Residents	

The following is a summary of the discussions and actions taken at the November 27, 2012 Fleming Island Plantation CDD Board of Supervisors meeting.

FIRST ORDER OF BUSINESS

Roll Call

Mr. Cella called the meeting to order and called the roll.

SECOND ORDER OF BUSINESS

Election of Officers – Resolution 2013-1

Ms. Davis reviewed the current slate of officers.

On MOTION by Mr. Wiggins seconded by Mr. Clark with all in favor Resolution 2013-1, maintaining the current officer structure and adding Mr. Nelson as Assistant Secretary, was adopted.

THIRD ORDER OF BUSINESS

**Approval of the Minutes of the
October 23, 2012 Meeting**

Mr. Cella stated each Board member received a copy of the minutes of the October 23, 2012 meeting. He requested any corrections, additions or deletions.

“Mark Zalupski” was changed to “Patrick Zalupski” on page one.

On MOTION by Mr. Clark seconded by Mr. Wiggins with all in favor the minutes of the October 23, 2012 meeting were approved as amended.

FOURTH ORDER OF BUSINESS

Attorney’s Report

Mr. Walters discussed the following:

- The River Hills Reserve HOA President confirmed the HOA’s approval of documents associated with the easement and bill of sale related to signage at the River Hills Reserve entrance. The documents will be finalized.
- Ms. Eggleton noted she provided Mr. Nelson with a copy of the Guide to the Sunshine Law.
- Mr. Walters suggested Supervisors keep documents and emails related to District business separately to facilitate any public records request.

SIXTH ORDER OF BUSINESS

Engineer’s Report

Mr. Stilwell distributed an aerial photograph of the River Hills Reserve stormwater pond and retaining wall.

- There are two new areas on the retention wall needing repair.
 - Three contractors inspected the wall and will submit proposals.
 - Mr. Cella requested residents be notified repairs will be done on the retention wall.
- Mr. Walters stated temporary easements can be established so work can be done.

SEVENTH ORDER OF BUSINESS

Staff Reports

- A. Maintenance**
 - i. Austin Outdoor Renewal**

There being no questions or comments,

On MOTION by Mr. Clark seconded by Mr. Wiggins with all in favor the contract renewal for one year with Austin Outdoor was approved.

ii. Update on Live Oak Pruning & Median Proposal

Mr. Herth reviewed the status report on Live Oak pruning and provided the Board with recommendations on the second phase of the project. The Board reviewed the proposal for replacement of Azaleas in the Village Square Parkway medians.

On MOTION by Mr. Clark seconded by Mr. Wiggins with all in favor Austin Outdoor's proposal for Village Square Parkway at a cost of \$4,181.81 was approved.

iii. Pool Deck Repair Proposals

Three proposals were submitted for repairing the pool deck. Hunter Concrete of Jacksonville quoted \$3,450, Sauer Concrete quoted \$2,600 and Albert Waugh quoted \$2,750. Staff recommends Sauer Concrete.

On MOTION by Mr. Clark seconded by Mr. Nelson with all in favor the proposal from Sauer Concrete at a cost of \$2,600 was approved.

A. Recreation

Ms. Alfano reviewed the following:

- The October events were successful and photographs of the Halloween event were distributed.
- The Delightful December Dinner is cancelled due to lack of ticket sales.
- The Winter Festival is scheduled for December 8, 2012 from 11:00 a.m. to 4:00 p.m.
- Ms. Alfano reviewed proposed changes to the Splash Park room rental policy, which were included in the report.

On MOTION by Mr. Clark seconded by Mr. Wiggins with all in favor the proposed policy changes were approved subject to final review by District Counsel.

- The Board reviewed First Coast Tennis Foundation's proposal.

On MOTION by Mr. Wiggins seconded by Mr. Clark with all in favor an amendment to the First Coast Tennis Foundation agreement incorporating the terms presented to the Board with removal of the youth program was approved.

EIGHTH ORDER OF BUSINESS Manager's Report

Ms. Davis reported she was contacted by Mr. Platt who discussed ways to reduce electric expenses for the District. Another district in the County was able to get utility taxes removed from their bill. If the District is able to have these taxes removed from the monthly bills, there may be a refund for up to three years which is estimated at \$20,000. Clay Electric is reviewing the request.

NINTH ORDER OF BUSINESS Old Business/New Business

Mr. Clark asked if there was any update on the District's collection of assessments. Ms. Davis reported assessment revenues typically do not start coming in until November and she did not have a report of any yet.

TENTH ORDER OF BUSINESS Supervisors' Requests

Mr. Wiggins suggested the Board send a card and flowers to Mr. Christofoli who is in the hospital. A plaque will also be ordered recognizing his service to the District.

ELEVENTH ORDER OF BUSINESS Audience Comments

There not being any, the next item followed.

TWELFTH ORDER OF BUSINESS Acceptance of October Financials and Approval of Check Register

There being no questions or comments,

On MOTION by Mr. Clark seconded by Mr. Wiggins with all in favor the financials were approved.


THIRTEENTH ORDER OF BUSINESS Adjournment

There being no further business,

On MOTION by Mr. Wiggins seconded by Mr. Clark with all in favor the meeting was adjourned.



Janice Eggleton Davis
Secretary



Mike Cella
Chairman