

**MINUTES OF MEETING
FLEMING ISLAND PLANTATION
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Fleming Island Plantation Community Development District was held on Tuesday, April 26, 2011 at 6:02 p.m. at the Splash Park, 1510 Calming Water Drive, Fleming Island, Florida.

Present and constituting a quorum were:

Mike Cella	Chairman
Eugene Clark	Vice Chairman
Don Christofoli	Assistant Secretary
Betty Murphy	Assistant Secretary
James A. Wiggins	Assistant Secretary

Also present were:

Janice Eggleton Davis	District Manager
Jason Walters	District Attorney (Via Telephone)
Ryan Stilwell	District Engineer (Via Telephone)
Margaret Alfano	Parks and Recreation Manager
Russell Bagg	Maintenance Manager
Dianne Drinkwater	Severn Trent Services
Blaine Peterson	Austin Outdoor
Jacque LaBelle	Resident
Tony Oinz	Resident
Sandra Wiley	Resident

The following is a summary of the discussions and actions taken at the April 26, 2011 Fleming Island Plantation CDD Board of Supervisors meeting.

FIRST ORDER OF BUSINESS

Roll Call

Mr. Cella called the meeting to order and called the roll.

SECOND ORDER OF BUSINESS

**Approval of the Minutes of the
March 22, 2011 Meeting**

Mr. Cella stated all Board members received a copy of the minutes of the March 22, 2011 meeting and requested any corrections, additions or deletions.

There not being any,

On MOTION by Mr. Wiggins seconded by Mr. Clark with all in favor the minutes of the March 22, 2011 meeting were approved.

THIRD ORDER OF BUSINESS

**Austin Outdoor Quarterly Update –
Blaine Peterson**

Mr. Peterson provided the Board with a quarterly update. The following was discussed:

- They are in the process of applying insecticides for chinch bugs as preventative maintenance.
- Turf fertilization occurred earlier in the year and the second fertilization will occur in May.
- The mulching has been completed and all the annuals were installed on property last week.
- Mr. Bagg and Mr. Peterson have been looking at the entrances off of Highway 17, Fleming Island Plantation Boulevard and at the Village Square. There is older landscaping blocking the monument signs. They are looking at redoing some of the landscaping by the monument signs. Options will be presented to the Board at the next meeting.
- They are working on proposals for the berm area where the fire was.
- The next rotation of the annuals will be in July.

FOURTH ORDER OF BUSINESS

**Acceptance of Independent Auditor's
Financial Report for Fiscal Year 2010**

Ms. Davis reviewed the financial audit for fiscal year 2010 and reported it was a clean audit. The District has complied with all State Statutes and did not meet any conditions which would be considered a state of financial emergency. The attorney did review the audit and any comments he had were incorporated.

There being no further discussion,

On MOTION by Ms. Murphy seconded by Mr. Christofoli with all in favor the financial report for fiscal year 2010 was accepted.

FIFTH ORDER OF BUSINESS

Manager's Report

- Ms. Davis provided the Board with an updated assessment collection schedule. The District has collected 96.17% of its assessments. Whatever does not get paid between now and June 1, 2011 will go out for tax certificate sales. Last year at this time the District had collected 92.84% of its assessments.

SIXTH ORDER OF BUSINESS

Attorney's Report

Mr. Walters reported the following:

- Two proposals were provided for ADA evaluations. McCranie & Associates, Inc. submitted a proposal in the amount of \$3,850. Yuro & Associates, LLC submitted a proposal in the amount of \$2,850. Both firms have backgrounds in engineering and ADA compliance. Mr. Walters is familiar with McCranie & Associates, Inc. and does not have a problem recommending them.
- Further discussion ensued regarding the two proposals.

There being no further discussion,

On MOTION by Mr. Christofoli seconded by Ms. Murphy with all in favor the proposal from Yuro & Associates was approved with the stipulation that the agreement state the requirement date the report be submitted by, that it is all inclusive and that cost estimates are provided for the budget.

- Mr. Walters had several discussions with Pulte Homes as well as SJRWMD. They indicated they were finalizing their response and asked for an extension on the deadline the District imposed in the letter to them. He is awaiting a formal response from SJRWMD. He will forward the response to the Board as soon as he gets it. Mr. Bagg obtained several proposals for the necessary work. Pulte Homes is requesting to get proposals from their vendors as well. If either party does not respond by the next meeting, Mr. Walters will present the Board with options.

SEVENTH ORDER OF BUSINESS

Engineer's Report

Mr. Stilwell reported the project at The Woodlands and The Links has been completed. He is pleased with the way the work turned out.

EIGHTH ORDER OF BUSINESS

Staff Reports

A. Maintenance

Mr. Bagg reviewed the following:

- The Board was presented with three proposals to clean out the Old Hard Road outfall ditch. Jeff's Excavating quoted \$9,293, The Tree Amigos quoted \$8,300 and G&G Excavation & Construction quoted \$8,800. Mr. Bagg recommends going with The Tree Amigos.

There being no further discussion,

On MOTION by Mr. Christofoli seconded by Mr. Clark with all in favor the proposal from Tree Amigos in the amount of \$8,300 was approved.

- Four proposals were received for Janitorial Services. Mr. Bagg recommended going with Jan-Pro of Northeast Florida. Their quote was the lowest at \$15,048.

There being no further discussion,

On MOTION by Ms. Murphy seconded Mr. Christofoli with all in favor the Board approved engaging Jan-Pro of Northeast Florida for janitorial services effective the first week of May, 2011.

- There was an issue over the weekend with the Village Square fountain. The pump that runs the waterfall is not working. Mr. Bagg will look into solutions and will present them at the next meeting.

B. Recreation

Ms. Alfano reviewed the following:

- The Care Walk will be on May 1, 2011 at 9:00 a.m. at the Amenity Center.
- Over 200 children signed up for the Easter Egg-stravaganza.
- Ms. Alfano is working with the State Attorney's office as well as the insurance company with regard to restitution for the Amenity Center grounds fire. It is an arson case. A trial has not been set for this case yet. Most of the repairs have been

completed except for the landscaping. The two people involved in this arson case are minors, ages 12 and 13 years old.

There being no further discussion,

On MOTION by Mr. Christofoli seconded by Mr. Clark with all in favor the two individuals responsible for the fire at the Amenity Center will be prohibited from using all District facilities for a period of two years.

- Residents are trying to avoid paying the fee for a replacement of their identification card. There will be an article in the newsletter addressing this issue.

NINTH ORDER OF BUSINESS **Old Business/ New Business**

There not being any, the next item followed.

TENTH ORDER OF BUSINESS **Supervisors' Requests**

There not being any, the next item followed.

ELEVENTH ORDER OF BUSINESS **Audience Comments**

There not being any, the next item followed.

TWELFTH ORDER OF BUSINESS **Acceptance of March Financials and Approval of Check Register**

The Board reviewed the financial statements.

There being no comments or questions,

On MOTION by Mr. Christofoli seconded by Mr. Clark with all in favor the March financials and check register were approved.

THIRTEENTH ORDER OF BUSINESS **Adjournment**

There being no further business,

On MOTION by Mr. Christofoli seconded by Ms. Murphy with all in favor the meeting was adjourned.

Janice Eggleton Davis
Secretary

Mike Cella
Chairman